

STEVENS COUNTY CONSERVATION DISTRICT

232 Williams Lake Road

Colville, WA 99114

ANNUAL PLAN OF WORK

July 1, 2008 – June 30, 2009

Approved by the Stevens County Conservation District Board of Supervisors

Date_____

Stevens County Conservation District is a governmental subdivision of Washington State. Organized in November 1942, it is one of 47 conservation districts in the State. The District is responsible for the natural renewable resources within its boundaries, which comprises all of Stevens County. Five Board Members supervise the District; local landowners elect three and the Washington State Conservation Commission appoints two. All serve three-year terms. Districts may have as many non-voting associate supervisors as necessary to carry out their programs.

The Board of Supervisors meets the second Thursday of each month at 6:30 a.m. at 232 Williams Lake Road in Colville. All meetings are open to the public.

BOARD OF SUPERVISORS & ASSOCIATES:

APPOINTED:

MAILING ADDRESS:

Tom McKern	Chairman	First Appointed 1983	1602 McKern Rd, Rice, WA 99167
Bob Playfair	Vice Chairman	First Appointed 1998	PO Box 1399, Chewelah, WA 99109
Andy Kroiss	Treasurer	First Appointed 2004 (Elected 2008)	287 Mantz Rickey Road, Colville, WA 99114
Pete Guglielmino	Member	First Elected 1983	3712 Northport Flat Ck. Rd., Kettle Falls, WA 99141
June Gordon	Member	First Appointed 2005 (Elected 2007)	234 Hotchkiss Road, Colville, WA 99114
Gary Fetter	Associate	First appointed 2001	734 Basin Rd, Colville, WA 99114
Claudia Michalke	Associate	First appointed 2004	419 Old Dominion Road, Colville, WA 99114
Ray ONeal	Associate	First appointed 2002	3938 Deer Ck Rd, Valley, WA 99181
Maurice Williamson	Associate	First appointed 1989	270 S Main, Colville, WA 99114
Connie Bergstrom	Associate	First appointed 2006	1437 South Basin Rd, Colville, WA 99114
Nathan Carlson	Associate	First appointed 2006	2745 Addy Cedonia Rd, Addy, WA 99101
John Dawson	Associate	First appointed 2006	554 Larsen Rd, Colville, WA 99114
Sue Fisk	Associate	First appointed 2006	PO Box 88, Chewelah, WA 99109
Lorren Hagen	Associate	First appointed 2006	2431 Heine Rd, Chewelah, WA 99109
Julie Loveall	Associate	First appointed 2006	1486 Blue Point Rd, Colville, WA 99114

SUPERVISORS & ASSOCIATES' AREAS OF RESPONSIBILITY:

Tom McKern, Chair	Annual Meeting, Personnel, Building, Funding
Bob Playfair, Vice-Chair	Forestry
Andy Kroiss, Treasurer	District Finances, Grazing, Land Judging
Pete Guglielmino, Member	Rangelands, Grazing, Fair Booth
June Gordon, Member	Tree packing, Forestry Contest, and Land Judging
Gary Fetter	Tree packing, Forestry Contest, and Land Judging

Stevens County Conservation District and the Natural Resources Conservation Service provide leadership in a partnership effort to help people conserve, maintain, and improve our natural resources and environment. Through Cooperative Agreements or Memorandums of Understanding, the District also cooperates with the following agencies:

COOPERATIVE AGENCIES:

Bureau of Indian Affairs	Spokane Tribe of Indians
Bureau of Land Management	Stevens County Commissioners
Chewelah Peak Learning Center	Stevens County Planning Department
Chewelah School District	Stevens County Water Conservancy Board
City of Chewelah	Stevens County Noxious Weed Control Board
Farm Service Agency	Tri-County Environmental Health Department
Ferry County Conservation District	U.S. Department of Interior
Lincoln County Conservation District	U.S. Fish and Wildlife Service
National Tree Trust	U.S. Forest Service
Natural Resources Conservation Service	Washington State Conservation Commission
Northwest Alloys/ALCOA	Washington State Department of Ecology
Pend Oreille County Conservation District	Washington State Department of Fish and Wildlife
Public Utility District #1 of Stevens County	Washington State Department of Natural Resources
Spokane County Conservation District	Washington State University Extension

Many of the above cooperators send representatives to District Board meetings.

District Staff: The following experienced and capable staff conducts the work of the Stevens County Conservation District.

District Administrator, Christine Titus, joined the District in July 2007. Chris' background is in business education and her prior work included serving as the Deputy Treasurer for the City of Colville from June 1995-June 2007. Prior to that Chris was an adjunct faculty member for the Community College in Colville from 1988-1995 where she taught classes in Office Technology. She also has a background in banking, clerking for a local auctioneer, and working for a local title company.

Water Quality Coordinator, Charlie Kessler, joined the District in 1991. Charlie's education is in forestry and forestry hydrology/watershed management, and his prior work included teaching at the University of Idaho, working for the U.S. Forest Service Intermountain Research Station and the King County Surface Water Management division. Charlie has worked for the District on projects in Chewelah Creek, Onion Creek, Chamokane Creek, Jumpoff Joe Creek, the Colville River, Mill Creek, Pingston Creek, Thomason Creek, LPO, the Wedge and with Northwest Alloys (NWA).

Bookkeeper, Jeanne Bateman, joined the District part-time in 1992 and is responsible for administrative support, grant management/grant vouchering, payroll, accounts payable/receivable, financial reporting activities, District Board Meeting support, and assisting with other activities as requested.

Secretary, Tammy Heggenberger, joined the District in 2001 and is responsible for administrative support, secretarial duties, supplies/inventory, purchasing, Forestry Contest, Land Judging Contest, 6th Grade Conservation Day, Tree Sales, and assisting with other activities as requested.

Natural Resource Technician, Dean Hellie, joined the District in 2005. Dean's education is in animal science, agriculture economics and environmental sciences. Previous work experience included production agriculture with livestock, irrigation grain and hay cropping. Dean also has experience as a forestry technician and conducting stream habitat surveys. Dean is responsible for the District's GIS program, Water Quality Database, and the livestock and water quality cost-share programs. Dean is also developing a conservation/farm planning program and works with NRCS on pest and nutrient management planning.

NRCS: Technical Assistance is available through the Natural Resources Conservation Service (NRCS), co-located at the Agriculture Service Center, 232 Williams Lake Road, Colville, WA.

Dave Kreft, District Conservationist

Doug Rochester, Civil Engineering Technician

Misty Seaboldt, Forester



FY2008 (7/1/08 – 6/30/09) Annual Work Plan Stevens County Conservation District

For More Information Contact: Christine Titus, 509-685-0937, ctitus@co.stevens.wa.us

Mission of the Stevens County Conservation District

- *To promote the wise use of the renewable natural resources within Stevens County Conservation District.*
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Natural Resource Priorities and Goals:

The number one natural resource priority continues to be water quality. That includes providing assistance to dairies and livestock producers.

Additional priorities include promoting a viable sustainable forestry resource, and protecting highly erodible croplands and grazing lands.

Information & Education

Stevens County Conservation District's goal is to keep district cooperators and the public informed on District activities, natural resources, and emerging issues and concerns.

District Operations

The District's goal is to have qualified, informed employees who recognize their role as public servants. District employees will strive to be diligent in observing all governing laws, rules and regulations. District employees will promote and maintain cooperative relationships with federal, state, and county entities and agricultural organizations.



FY2008 (7/1/08 – 6/30/09) Annual Work Plan Stevens County Conservation District

Program Area: Water Quality

Goal(s): Provide assistance to dairies and livestock producers; promote the enhancement of water quality throughout the District

Funding Source(s): Washington State Department of Ecology, WA State Conservation Commission, NWA

Activities for FY2008-2009	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
NWA/L-Bar <ul style="list-style-type: none">Water quality monitoring to assist with toxic clean-up, Ecology Order #94TC-E104 for the L-Bar site.Water quality monitoring of surface water near the Addy plant.	As long as needed	Kessler	7/1/08 – 6/30/09	Northwest Alloys (ALCOA) Reimbursement for time and supplies
Colville River Bacteria TMDL Monitoring <ul style="list-style-type: none">Develop and start implementing an Information and Education Plan.Conduct water quality monitoring for fecal coliform bacteria, flow, temperature, dissolved oxygen and pH at selected sites from May through October.Offer cost-share to landowners to help address fecal coliform bacteria loading within the Colville River Watershed.Assist landowners with implementation of their projects.	4/1/05 – 12/31/08	Titus/Kessler/Hellie	4/1/05 – 12/31/08	Ecology \$333,333
WRIA 59 Stream Gauging Project <ul style="list-style-type: none">Implement previously developed Quality Assurance Project PlanSelect sites for installation of new stream gaugesObtain landowner permission for new gauge locationsPurchase and install gaugesDevelop rating curves for the streams with gaugesProvide operation and maintenance of the gauges	7/1/08 – 6/30/09	Titus/Kessler		



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Program Area: Water Quality (continued)

Conservation Commission <ul style="list-style-type: none">• Conservation/Farm Planning available to all landowners in Stevens County to assess their impact on water quality, develop best management plans to protect and enhance water quality.• Cost-share—assist landowners in applying for financial assistance to implement BMPs outlined in planning.• Providing water quality education and programs at youth events.• Comprehensive Nutrient Management Planning and working with the dairies in the county.• Livestock program keeping landowners informed of AFO/CAFO regulations and other programs which impact their business.	2008-2009	Hellie	7/1/08 – 6/30/09	Dependent upon funding
LPOR Implementation Project <ul style="list-style-type: none">• Conduct water quality monitoring in support of Colville River Fecal Coliform TMDL• Work with landowners to install BMPs with emphasis given to fecal coliform, temperature, dissolved oxygen, and sediment.• Provide education for watershed residents on water quality and land use relationships.• Continue working relationship with Spokane Community College natural resource students by involving them in BMP project planning.	3/1/08 – 12/31/10	Titus/Kessler/Hellie	3/1/08 – 12/31/10	\$333,333
The Wedge Project <ul style="list-style-type: none">• Conduct water quality monitoring.• Inform landowners of the District's cost-share program.• Work with Teck Cominco to obtain additional funds for installation of BMPs.• Work with landowners to plan and install BMPs. Emphasis will depend upon the results of the water quality monitoring.• Provide information and education for local landowners to help them understand the relationship between land use and water quality, and what they can do to improve, maintain or protect water quality.	3/1/08 – 12/31/10	Titus/Kessler/Hellie	3/1/08 – 6/30/11	\$316,667



FY2008 (7/1/08 – 6/30/09) Annual Work Plan Stevens County Conservation District

Program Area: Forestry

Goal(s): Promote a viable, sustainable forestry resource throughout the District

Funding Source(s): District funds, RCO, WDFW (3F2P), NE WA Forestry Coalition from NFF, BLM, Skagit/Firewise from Con. Commission.

Activities for FY2008-2009	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
<ul style="list-style-type: none"> Continue to provide appropriate seedlings for reforestation and wildlife conservation plantings. Assist WFFA to increase their membership and effectiveness. Research and seek out forest program funds 	Sept-Apr All year	Staff Staff	Ongoing Ongoing	
RCO 3F2P <ul style="list-style-type: none"> Get completed, stamped engineering designs for Loan and Buroker-Franz Projects. Apply for appropriate permits; HPA and FPA Get bids from qualified contractors Develop contract with selected contractor Commence construction once in-stream work window opens Complete 2 projects by September 15, 2008 Conduct barrier assessments for current applicants Work with engineers on Columbia Cedar and Briscot projects 		Titus/Kessler/Weeman		
Fuels Reduction <ul style="list-style-type: none"> Develop scope of work and bid packet Conduct contractors' "show me" visit to site Review bids and award contract Conduct fuel reduction in strips off Bradberry Way Conduct fuel reduction around homes in Van Dissel Addition Review project accomplishments at a public meeting in Valley 	7/1/08 – 12/31/2010	Titus/Kessler/Weeman		100,000.00
Skagit Firewise <ul style="list-style-type: none"> Hold a meeting at the Valley Fire Training Center Get residents of Van Dissel Addition to work toward developing a Firewise Community Form a Firewise Committee for Van Dissel Addition Perform a community assessment in Van Dissel Addition Develop a community action plan Hold a Firewise Communities/USA Day Apply for Firewise recognition 	7/01/08 – 6/30/09	Titus/Kessler		15,000.00



FY2008 (7/1/08 – 6/30/09) Annual Work Plan Stevens County Conservation District

Program Area: Rangeland

Goal(s): Promote a viable, sustainable grazing management program throughout the District

Funding Source(s):

Activities for FY2008-2009	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<ul style="list-style-type: none">• Participate quarterly in Stevens County Cattlemen's Monthly Meetings.• Assist landowners as requested with grazing concerns.• Inform landowners about emerging AFO/CAFO regulations.	All Year All Year All Year	Hellie NRCS Hellie	Ongoing	



FY2008 (7/1/08 – 6/30/09) Annual Work Plan Stevens County Conservation District

Program Area: District Operations

Goal(s): Maintain qualified, informed employees who accomplish daily District operations and promote cooperative relationships with local agencies/entities

Funding Source(s): District funds, DOE grants, Conservation Commission Basic Funding

Activities for FY2008-2009	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<ul style="list-style-type: none"> • Prepare 2009 Budget • Prepare Annual Work Plan • Prepare Annual Report of Accomplishments • Hold Internal Audit • Hold Election of Officers and Appoint Associate Supervisors • Hold an Annual Meeting with Weed Board • Attend Area Association Meeting • Prepare Resolutions for Area Meeting • Attend WACD Convention • Attend NACD Convention, if funding permits • Pay Dues to WACD & NACD • Meet with County Commissioners-report & solicit continued funding • Prepare Grant applications • Conduct employee evaluations • Conduct review of Personnel Policies and Risk Management Manuals 	November March July January May March October August November February Yearly August Jan. & May December December	Titus/Bateman Titus/Bateman Titus/Kessler/Bateman Kroiss McKern McKern 2 Brd Members/Staff Titus/Brd 3 Brd Members/Staff 2 Brd Members/Staff Kroiss/Bateman Board/Titus Titus/Kessler/Hellie Titus/Board Titus/Board		



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Program Area: District Operations (continued)

Activities for FY2008-2009	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
<u>INFORMATION/EDUCATION</u>				
<ul style="list-style-type: none"> Print and distribute SCCD Newsletters. Prepare fair booth display for NE WA Fair. Participate in 6th Grade Conservation Field Days. Sponsor County Land Judging Contest for Vo-Ag students. Host the 28th Annual Stevens County Forestry Contest. Organize and host a summer SCCD Tour. Meet with 7th Legislative District Senator, Representatives and area CDs. Participate in Annual Water Festival. Nominate a Wildlife Conservation Farmer of the Year. Develop and/or implement watershed information education plans for Colville River Watershed, LPOR, Wedge. Inform livestock producers of county/state rules and regulations. 	Feb	Heggenberger/Bateman		
	August	Heggenberger		
	May	NRCS/Heggenberger		
	September	Heggenberger/Gordon		
	April	Heggenberger/Bateman		
	Summer	Titus/Staff		
	Fall	Titus/Staff		
	September	Heggenberger		
	October	Board		
	July-June	Kessler/Hellie		
	July-June	Kessler/Hellie		
	Ongoing	Hellie		
<u>TRAINING AND DEVELOPMENT</u>				
<ul style="list-style-type: none"> Employees: Participate in at least one training event or seminar program. Board of Supervisors receive training on: RCW 89.08 Ethics in government Other topics presented at Area Association and WACD meetings 	All Year	Titus		
	All Year	McKern		

Note—The District Budget is in Excel format and is included as an attachment to this copy of the Annual Plan of Work.